

8.5

8.75"

1/8" (.125")

1/8" (.125")

11"

11.25"



# Letterhead

**CAUTION**  
Keep all text inside the **Blue** caution zone line.

**TRIM LINE**  
Final cut line. Text or background should not end at the **Black** trim line.

**BLEED**  
Extend all background color and images to the **Magenta** bleed line.

Delete Template Before Exporting